

Minutes of the
HOME Board Meeting

July 14, 2022

Members Present: John Kannard, Russell Kutz, Maria Watts,
Duane Paulson, Christine Howard

Staff: Kristin Silva, Debbie Narus, Lisa Johnson

Absent: Kathleen Schilling, Jay Shambeau,
Jay Schreurs, Deb Sielski

Guests: None

- I. The meeting was called to order by John Kannard, Board Chairperson, with a quorum of the Board present at 9:06 am.
- II. The Board Chair led the Pledge of Allegiance
- III. On a motion by Christine Howard and seconded by Maria Watts, the minutes from the June 8, 2022, HOME Board meeting were unanimously approved.
- IV. No members of the public were in attendance. Kristin Silva introduced Lisa Johnson as the new Fiscal Specialist for the department.
- V. Independence Village Application was discussed. The Executive Committee reviewed the application in June and gave it a score of 56. Board feels the project is not ready to proceed at this point. Motion to deny application was made by Duane Paulson and seconded by Russell Kutz. The HOME Board unanimously voted to deny the Independence Village Application. The organization is invited to apply at a later date when the project financing is ready to proceed.
- VI. Volunteer of America/Marion House Update. A mortgage was not recorded when this project happened in 2008. The HOME Board allocated \$172,000 at that time. Kristin is working with Corporation Counsel to have the mortgage, Note and LURA finalized in August. The project has an affordability period until 2028. Volunteers of America is interested in selling the property to an agency who will maintain the services, clientele, and affordability period. If this proceeds, it will be brought back to the Board at a later date for review and approval.
- VII. Family Promise of Washington County Update on Karl's Place. A mortgage was not recorded when this project happened in 2017. The HOME Board allocated \$252,000 at that time. Kristin is working with Corporation Counsel to have the mortgage, Note and LURA finalized in August.
- VIII. Home Consortium/Urban County Requalification Process update. No communities in the HOME Consortium have asked to opt out for this cycle. The Village of Belgium has

voted to opt-in for 2023—2025. Kristin will send HUD the documents needed to requalify Waukesha County as an Urban County before August 1, 2022.

- IX. The public comment period for the draft 2023 HOME allocation has concluded, and a public hearing for the proposed funding was July 7, 2022. Only one public comment was received: Kathleen Fisher from Hebron Housing Services attended the meeting to thank the CDBG Board for funding their 2023 projects.
- X. On a motion by Duane Paulson and seconded by Christine Howard, the 2023 HOME allocation was unanimously approved.
- XI. On a motion by Maria Watts to adjourn and seconded by Christine Howard, the Board unanimously approved the meeting adjourned at 9:41 am.

Respectfully Submitted



John Kannard